

Liss Runners Committee Meeting Minutes

26/07/2023 – 20:15

Newman Collard Clubhouse

Present

John Collis (JC), David Reid (DR), Andy Turner (AT), Rose Lewis (RL), Steve Armstrong (SA), Emily Durrant (ED), Jayne Jefferies (JJ), Michelle Fox-Reynolds (MF-R), Stu Lavalette (SL), Tom Frost (TF)

Apologies

Neil Gwatkin (NG), Helen Purchase (HP)

1 Review of minutes and actions from previous meeting

1.1 Approval of previous minutes

The minutes were approved

2 Club Administration

2.1 Treasurer's Report

AT presented the treasurer's report. The club remains in a strong financial position with only minor changes since the last meeting.

AT reported that there was no significant benefit to opening a different savings account, unless there money was being invested for long periods.

2.2 Welfare Officer

JC reported that he was still awaiting the result of his DBS check from English Athletics (EA).

Action: JC to chase EA for his DBS clearance.

2.3 English Athletics: Club Documentation

DR reported that his action to review club documents was still outstanding

2.4 Club Promotion

DR reported that Hogmoor parkrun would be interested in having a paced event.

Action: DR to arrange a date after the Harting Trail 10 Mile event.

JJ reported that there was no progress on the second draft of the flyer. This will be progressed following the Harting Trail 10 Mile event.

JJ reported that the Google listing was still proving problematic to arrange. She continues to work on this.

Action: JJ to continue to chase getting full Google listing for the club.

3 Social Events

3.1 Awards Evening

MF-R reported that planning for the awards evening was progressing. She agreed to send a reminder to the club with dates and to start getting people signed up.

Action: MF-R to send reminder email / WhatsApp to the club

3.2 Christmas Party

The committee discussed arrangements for a low key Christmas party. MF-R has agreed to look into venues.

Action: MF-R to look into potential venues and arrange a date for the event

4 Races

4.1 Captains' updates on SCCL & HRRL

SCCL AGM will be held on Monday 31st July. TF to attend on behalf of the club. TF is currently receiving all the SCCL correspondence to his personal email, it was agreed to send this to the generic clubcaptains@liss-runners.org.uk email and add Tom to this.

Actions: TF to arrange for email contact detail to be changed. DR to add TF to clubcaptains@liss-runners.org.uk recipient list.

DR reported that the club points competition for SCCL had not been completed. Action remains outstanding.

4.2 Harting Trail 10 Mile

AT reported that there were currently 157 entries.

AT reported limited numbers of entries had come in from "Find A Race" and that fees for this service were high

AT reported that "Let's Do This" still hadn't listed the race and had proved to be very difficult to deal with. Once listed they would also charge substantial fees.

AT confirmed that Hoka were providing a spot prize to be awarded on the day.

AT confirmed that a local physio would be providing massages at the finish and was offering a spot prize.

SA will coordinate course clearance and will encourage members to contribute to this process over this weekend and next week.

Action: SA to coordinate course clearance

5 Club Runs & Club Training

5.1 Torch runs

SA reported that Torch Runs continue to be well attended by the regulars and that new members were being added to the club from that route.

5.2 Wednesday Training

A suggestion was made that trainers should include a What3Words (W3W) address for meeting points to assist latecomers with finding the rest of the group. This was agreed as being a good idea.

Action: HP to request trainers add W3W location to their summary email.

5.3 Social Runs

Various members of the committee confirmed that the social runs continued to be well supported and fun.

5.4 Sunday Runs

Sunday runs continue to be relatively poorly attended, but there are usually a few runners each week. NG to continue with the process of updating the route descriptions.

5.5 Handicaps

The handicaps continue to be well attended and well organised by Catherine, Michelle, Lou and the team.

MF-R agreed to arrange a curry to follow the conclusion of the final handicap in September.

Action: MF-R to arrange a curry to follow the conclusion of the final handicap in September.

5.6 Track Sessions

It was agreed that the action on JJ to investigate track sessions once the Harting Trail 10 Mile has been completed should be carried forward.

6 A.O.B.

6.1 London Marathon Place

The date when the club would receive confirmation of its London Marathon place was discussed. TF agreed to email the club reminding those that had been unsuccessful in the ballot to retain their rejection letters if they wished to enter the draw for the club place.

Action: TF to email the club re: process for allocating club London Marathon place.

6.2 Butser Hill Challenge

HP sent the following prior to the meeting closing her action:

“I did ask at school about the support for the Butser run, but they just said to encourage as many runners as we can to do the race as numbers have gone down in recent years. Churchers have now taken over the running of the race so hope to build it up.”

7 Date of Next Meeting

The next meeting will be held on 27/09/23

Actions Summary:

Date Added	Item on Minutes	Action	By	Completed
18/01/23	2.1	Look in to getting better rate of interest on club's savings account.	AT	✓
22/02/23	2.1	Confirm interest rate	AT	✓
26/07/23	2.2	Chase EA for DBS clearance	JC	
22/02/23	2.3	Review of club policies and documentation	DR	
22/02/23	2.4	Approach Hogmoor Run Director to see if they would like Liss Runners to provide pacers for an event	DR	✓
26/07/23	2.4	Arrange date for Hogmoor pacing after Harting Trail 10 Mile	DR	
24/05/23	2.4	Circulate second draft of club flyer for comment	JJ	
26/07/23	2.4	Continue to work on getting club location properly shown within Google results	JJ	
26/07/23	3.1	Send reminder email / WhatsApp to club and start sign-up process	MF-R	
24/05/23	3.2	Agree dates for Christmas party at July Committee meeting	MF-R	✓
26/07/23	3.2	Find a venue and arrange a date for the Christmas party. Send details to club	MF-R	

24/05/23	4.1	Results from 2022 / 2023 SCCL series still to be collated and added to website	DR	
26/07/23	4.1	Arrange for email contact detail to be changed	TF	
26/07/23	4.1	Arrange for TF to be added to clubcaptains@liss-runners.org.uk email address recipients	DR	
24/05/23	4.2	Investigate adding Harting Trail 10 Mile to various online race directories including "findarace.com" and "letsdoit"	AT & JJ	✓
24/05/23	4.2	investigate paid promotion of Harting Trail 10 Mile using other social media channels (Facebook, Instagram etc.)	JJ	✓
24/05/23	4.2	Ask Will Purchase about distributing leaflets for Harting Trail 10 Mile	HP	✓
26/07/23	4.2	Coordinate course clearance	SA	
22/02/23	5.1	Article for club magazine about torch runs	JC & Ben Tyas	✓
26/07/23	5.2	Ask trainers to add W3W location to training emails	HP	
26/07/23	5.5	Arrange a curry after the last handicap	MF-R	
18/01/23	5.4	Update Sunday run descriptions on website	NG	
24/05/23	5.6	Look into track sessions again once Harting Trail 10 Mile has been completed	JJ	
26/07/23	6.1	Email the club re: process for allocating club London Marathon place.	TF	
24/05/23	6.2	Investigate what level of support would be useful for the Butser Hill Challenge	HP	✓